

# **CPS - SECOND HAND UNIFORM SHOP**

## **Items Received Confirmation 2021/22**

Please complete Section A and Columns 1 and 2 and then hand this form in together with the items you wish to be sold. Failure to complete this form will mean that ALL items will be returned to you for re-submission. Column 3 is to be completed by the Second-hand Uniform Shop. Please ensure that items are named, in good condition, and are clean and ironed/dry cleaned. Unnamed items which are in a good saleable condition will be donated to the shop and all proceeds of sale shall be retained by the PTA. Any items (whether named or not) which are in an unsaleable condition (as decided by the PTA at its sole discretion) shall not be accepted for sale.

**We do not currently accept – School Shirts, Greys Shorts and Trousers, Judo Kits,  
Girls Navy Tights and Socks, Black School Shoes and Plimssoles**

### Section A – PLEASE COMPLETE ALL BOXES

<b><u>Date Given to Shop:</u></b>	
<b>Name of Parent:</b>	<b>Name of Child(ren):</b>
<b>Contact Tel No.:</b>	<b>Contact Email:</b>

- Please tick here, should you wish to donate everything to the PTA.

**Please ensure all name labels are removed if donating.**

- Please tick here to accept that we will simply discard any unsalable items without further notice to yourself.

### Section B – PLEASE ONLY COMPLETE COLUMN 1 & 2

<b>Column 1 – SELLER TO COMPLETE</b>	<b>Column 2 – SELLER TO COMPLETE</b>	<b>Column 3 – SHOP TO COMPLETE</b>
<b>Items to be sold eg; White Polo Shirt</b>	<b>Size (if applicable) 28"</b>	<b>Accepted/Donated/Disposed</b>
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**Seller's Signature - .....**

- A** Accepted for sale - Name labelled clearly and in good saleable condition  
**D** Donated - Name label removed and in good saleable condition. Thank you for your donation  
**DNS** Disposed - Not in resalable condition

**DNC Disposed – Not current uniform**